



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**ARUN PRATAP SINGH DEV GOVT. COLLEGE  
SHANKARGARH**

OFFICE OF PRINCIPAL ARUN PRATAP SINGH DEV GOVT.COLLEGE  
SHANKARGARH.

497118

[www.govtcollegeshankargarh.ac.in](http://www.govtcollegeshankargarh.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**September 2021**

# 1. EXECUTIVE SUMMARY

---

## 1.1 INTRODUCTION

Arun Pratap Singh Dev Government College, Shankargarh was established by the Government of Chhatisgarh on July the 11th 2012 and affiliated to the Saint Guru University, Sarguja. The college is situated at Manpur of Shankargarh Tahsil of Balrampur district of Sarguja division. The campus of the college is spread around an area of 10 acres of land. This is located at an equal distance of 60 Kilometers both from Balrampur and Ambikapur i.e. the district and the division headquarters. Shankargarh Tehsil is largely dominated by the tribal population and is rich in scenic and natural beauty. Mountainous hills, plateaus, green paddy fields and rural atmosphere present a mosaic view and serene view of the landscape. The area of Sarguja has rightly been mentioned in the state anthem of Chhatisgarh as the peacock crown. Whereas, its location in such a natural, peaceful, pollution free and serene atmosphere is suitable for teaching and quality education, the backwardness of the region presents many handicaps in imparting proper education. Thus, this proves its path breaking role as the only institution of higher learning. This college is not only doing a commendable work in imparting education and inculcating knowledge among students, but also in developing their overall personality as true citizens of the country. The logo, constituting of a tree in the background of the rising Sun in an open book, rightly represent productivity, multifarious development and knowledge system of the society. All round development through education is the motto of this college. The college is dedicated to the overall development of the Tehsil by training and exploring resources in the fields of tourism, agriculture, handicrafts, biodiversity, minerals and games & sports. The College provides undergraduate co-education in the streams of Science, Arts and Commerce. Mostly the student community belong to the local populace. The college keeps on organizing extra-curricular activities apart from regular activities of educating. There is a Team of 50 NSS volunteers. Pass out students are mostly engaged in higher education, self-employment, trade and government jobs. Despite being less than a decade old, the college is accelerating in infrastructure development, providing environment of quality of education and overall development of personality of students.

### **Vision**

To impart and inculcate quality and value based education through overall personality growth of the student community so as they excel in development and growth of the society and nation.

### **Mission**

1. To create a healthy, creative and motivating environment so as to provide overall growth and development of students.
2. To motivate students to get value added education and learning.
3. To consolidate students' life and consciousness along with learning skills.
4. To inculcate sense of nationalism, social service, environmental concern, scientific aptitude, proprietorship and leadership among student community.

5. Regular efforts in fulfillment of local needs and aspirations.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Institutional Strength:**

1. Skilled/ trained and dedicated teaching/ non-teaching staff.
2. Simple, amenable, and disciplined students.
3. Clean, peaceful, and green environment.
4. Trust and help of local.

### **Institutional Weakness**

#### **Institutional Weakness:**

1. vacant post-off teaching and non-teaching staff.
2. Lack of Infrastructures (Stadium, Computer Labs, Hostels, Non-teaching staff quarters, canteen, cycle stand, boundary wall, ICT Class Rooms).
3. Lack of Institutional and commercial exchange.
4. Lack of training programs.
5. Lack of sufficient budget provision.
6. Lack of technical & digital skills among students.

### **Institutional Opportunity**

#### **Institutional Opportunities:**

1. Skill and Entrepreneurship Development of students.
2. Exploring possibilities Games & Sports and providing opportunities for training of students.
3. Preservation and development of tribal language, culture, literature, art & craft, skills and traditional knowledge.
4. Possibilities of studies in areas of bio-diversity, cultural studies, Archeology, Anthropology and Linguistics.
5. Tourism and Rural Development.
6. Institutional development through public partnership.
7. Plantation and environmental improvement.

### **Institutional Challenge**

## **institutional Challenges**

1. To improve the Quality of placement.
2. Strengthening traditional courses in wake of declining student interest.
3. Sensitising the families in the area regarding importance of education at higher level.
4. More Focus on technology and online procedure where our student may lag behind.
5. making student globally with special focus on communication and presentation.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

This College is affiliated to the Saint Gahira Guru University of Sarguja, Ambikapur, where Under Graduate courses of B A, B Sc. and B Com are offered. Most of the student studying over here are local and belong to the tribal community. The ratio of female student is more than their male counterpart. The College is run by the academic calendar issued by the Government. In addition to this, the College also prepares its own calendar. Keeping its vision and mission at core, the College also organize various extracurricular activities so that they get moral education also in an overall development of their personality and character. The College also invites feedback from their students so as to analyse and assess the condition and progress of the college.

### **Teaching-learning and Evaluation**

Teaching –learning and evaluation - The College has been established in the year 2012 and since its inception it is progressing well continuously. 60 seats has been allotted each for B A, B Sc. and B Com. programmes. Most of students are of rural back ground and belongs to ST, SC and OBC communities. Remedial classes are organized for the benefit of weaker students. Along with regular teaching staff, Guest Lecturers are also appointed as per prescribed rules and vacancies against regular teachers. The teacher – student ration is worth satisfying. Teachers of the College are experienced, skilled and dedicated. Along with the annual examinations, students are also assessed and evaluated internally by various means. The functioning of the College is students friendly and if students faces any problem during or after the examination, he/ she is helped out properly using proper means. Teachers explain about outcomes of both course and programme so that students can decide well in advance of their aims and efforts. These have also been uploaded on the website.

### **Research, Innovations and Extension**

Research, Innovations, and Extension – The college is a new college. The college is trying to registered in 2F and 12B for further research. The college organizes online lectures and webinars and plans to organizes these physically also in the near future. Our teachers are well qualified and they publish in different journals on regular basis.

## **Infrastructure and Learning Resources**

Infrastructure and learning Resources – the campus of the college is spread over an area of 10 acres and the College building contains 9 class rooms, the Principal's room, Office Room, NSS room, Staff room, Common room, library, 4 Laboratories, Store room, Meeting Hall, 2 smart class rooms, Pt. Sunderlal Sharma Study Centre and 4 washrooms. A canteen facility is also available in the college building. The College has set up a rich library in terms of quantity and quality of books. Students are always inspired and encouraged to use online platform of learning maximally. There are enough provisions and space for both indoor and outdoor games and sports. Students of the College also use the local stadium for this purpose. There is provision of pure cold water in the campus.

## **Student Support and Progression**

Student Support and Progression – Deserving students of the College receive scholarships. SC and ST students are provided with free books and stationary. Every efforts are made to upgrade the level of learning and understanding of students. The management and environment of the College are Students Welfare Committee, Anti Ragging Committee, Prevention of Sexual Harassment Committee etc. have been constituted in the campus. The College has also set up an Alumni Cell and keep a record of them and their activities.

## **Governance, Leadership and Management**

This College is a government run institution. Budgetary provisions, Appointments, Transfer, Operation of Curriculum and the development of infrastructures are done through decisions, guidelines and order of the Government. The Principal governs and manages affairs of the College vide academic calendar issued by the Department of Higher Education of the State Government. For the smooth functioning of the College, various committees have been constituted, such as Admission Committee, Examination Committee, Purchase Committee, IQAC etc. where students and teachers are represented. As per rules and regulations of the Government, employees of the College get many benefits under welfare schemes. The Janbhagidari Samiti has been constituted to accelerate the pace of developmental process of the College. Feedbacks from its stakeholders are invited regularly so as to assess and analyse condition and progress of the College.

## **Institutional Values and Best Practices**

The College is dedicated to the issues of gender equality and environmental awareness. For moral growth of its students, birth anniversaries of Swami Vivekanand, Mahatma Gandhi, Radhkrishanan etc. are organized. The walls of the building are decorated with pictures and famous quotes of great people. Value education and environmental awareness have been adopted as two best policies by the College. The college has done massive plantation works and have a collection of potted plants. Plastic bags, cups, plates and other disposables are completely banned in the campus of the College. Every Saturday is celebrated as the Vehicle Free Day. Vivekanaand Mulya Anushilan Kendra has been instituted in the college with the purpose to impart value added education. On the II and IV Saturday, online lectures by invited experts are organized. The College has developed many healthy and sound practices in a very short span of time. The College campus is free from smoking, ragging, sexual harassment, communal or caste tensions and pollution.

NAAC

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	ARUN PRATAP SINGH DEV GOVT. COLLEGE SHANKARGARH
Address	Office Of Principal Arun Pratap Singh Dev Govt.College Shankargarh.
City	Shankargarh
State	Chhattisgarh
Pin	497118
Website	<a href="http://www.govtcollegeshankargarh.ac.in">www.govtcollegeshankargarh.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vinod Kumar Agrawal	07831-7999886703	9770104173	-	shankargarhcollege naac2020@gmail.com
IQAC / CIQA coordinator	Puneet Kumar Rai	-	9977771846	-	puneetraibhu@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	
-----------------------	--

Date of establishment of the college	11-07-2012			
<b>University to which the college is affiliated/ or which governs the college (if it is a constituent college)</b>				
<b>State</b>	<b>University name</b>		<b>Document</b>	
Chhattisgarh	Sant Gahira Guru Vishwavidyalaya Sarguja		<a href="#">View Document</a>	
<b>Details of UGC recognition</b>				
<b>Under Section</b>	<b>Date</b>		<b>View Document</b>	
2f of UGC				
12B of UGC				
<b>Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)</b>				
<b>Statutory Regulatory Authority</b>	<b>Recognition/Approval details Institution/Department programme</b>	<b>Day,Month and year(dd-mm-yyyy)</b>	<b>Validity in months</b>	<b>Remarks</b>
No contents				

<b>Details of autonomy</b>	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

<b>Recognitions</b>	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No



<b>Location and Area of Campus</b>				
<b>Campus Type</b>	<b>Address</b>	<b>Location*</b>	<b>Campus Area in Acres</b>	<b>Built up Area in sq.mts.</b>
Main campus area	Office Of Principal Arun Pratap Singh Dev Govt.College Shankargarh.	Tribal	4.132	1522.7

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BCom,Commerce	36	Higher Secondary	English,Hindi	180	43
UG	BSc,Science	36	Higher Secondary	English,Hindi	180	171
UG	BSc,Science	36	Higher Secondary	English,Hindi	180	171
UG	BSc,Science	36	Higher secondary	English,Hindi	180	171
UG	BA,Art	36	Higher Secondary	English,Hindi	180	111
UG	BA,Art	36	Higher secondary	English,Hindi	180	57
UG	BA,Art	36	Higher Secondary	English,Hindi	180	2
UG	BA,Art	36	Higher secondary	English,Hindi	180	126
UG	BA,Art	36	Higher Secondary	English,Hindi	180	125

### Position Details of Faculty & Staff in the College

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				3			
Recruited	0	0	0	0	0	0	0	0	2	1	0	3
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	1	0	0	1
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				2
Recruited	1	1	0	2
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				2
Recruited	1	1	0	2
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	1	0	3
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	2	1	0	3

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	2	5	0	7

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	137	0	0	0	137
	Female	219	0	0	0	219
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	6	8	9	8
	Female	4	3	3	6
	Others	0	0	0	0
ST	Male	77	60	71	60
	Female	63	95	122	119
	Others	0	0	0	0
OBC	Male	17	26	14	20
	Female	3	13	14	26
	Others	0	0	0	0
General	Male	60	38	41	46
	Female	54	59	65	38
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		284	302	339	323

## Extended Profile

### 1 Program

#### 1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	70	70	70	70
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
03	03	03	03	03

### 2 Students

#### 2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
356	323	339	302	284
File Description		Document		
Institutional data in prescribed format		<a href="#">View Document</a>		

#### 2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
102	102	102	102	102

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 2.3

#### Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
103	90	84	57	35

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 3 Teachers

### 3.1

#### Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.2

#### Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
10	10	10	10	10

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 4 Institution

### 4.1

#### Total number of classrooms and seminar halls

**Response: 11**

**4.2**

**Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.345153	1.458747	11.92381	7.22105	1.21110

**4.3**

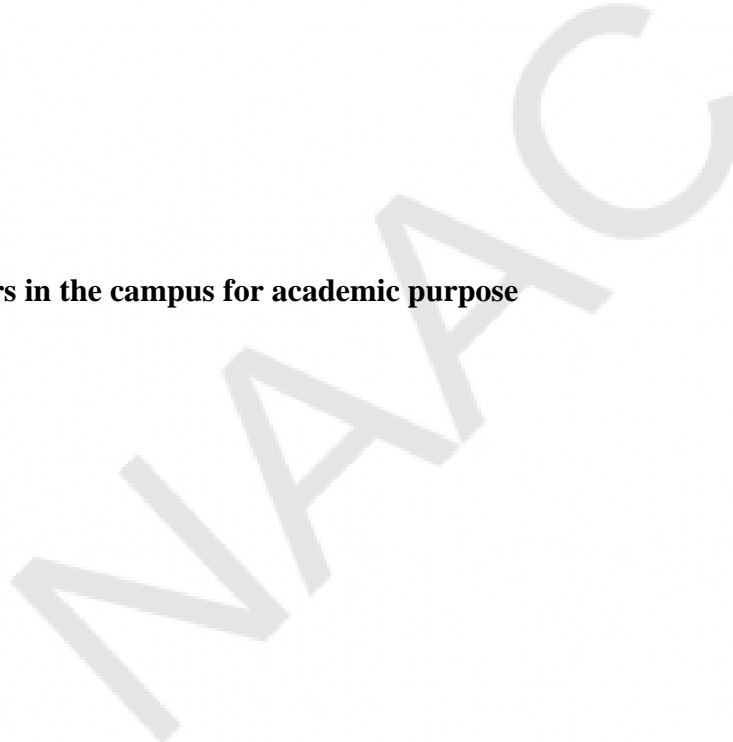
**Number of Computers**

**Response: 04**

**4.4**

**Total number of computers in the campus for academic purpose**

**Response: 2**





## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

##### Response:

The college follows all guidelines issued by the Government of Chhatisgarh in matters related to overall academic and extra-academic activities. It organizes activities such as admission, teaching, examination, youth festivals, and other institutional activities in an effective and transparent way through various cells and committees constituted for such purposes. To following academic calendar college organized staff council meeting at the beginning of the session, departmental meetings, adherence to calendar and monitoring of teaching by the principal through attendance register and daily teaching diary. In addition to prescribed academic activities, the college gets involved in activities concerning gender equality, anti-ragging, prohibition of intoxicants, protection of scheduled tribes, scheduled castes and minorities' interest, duties towards environmental issues, legal awareness, awareness for voting rights, health awareness, students' interest, employees' interest, value education, etc. In order to fulfill these duties, it develops its own calendar keeping in mind the calendar issued by the Government for the above purposes. We make consistent efforts to maximize such activities as well as to innovating ways of pedagogy so that students develop a multidimensional personality. Despite the lack of apt infrastructure, our efforts are to provide a motivating, healthy and creative campus for the desired result. Despite the facts that this college is just a decade old and is located in a rural and distant block with practical problems, the college is moving in a right direction in terms of work culture, its standard and in direction of students' friendly environment. Through IQAC, planning, execution and vigilance are done for an integrated development of the college. Through janbhagidari samiti, efforts are being made towards infrastructural development as well as towards creation of other resources. NSS is working towards personality development of students and also inculcates a sense of cooperation among students. Students are well represented in all committees and cell constituted in the college for smooth functioning. Students, staff and teachers have to register their presence and their activities are well maintained by the authority. For an overall assessment and that concerning particular issue, students' feedback, stakeholders' feedback are collected and parents' meetings are also organized. The principal regularly meets with students in addition to teachers and staff for resolution of problems and execution of planning. Because of such efforts, the college is free from evils of ragging, gender discrimination, social discrimination and illicit consumption. Regular presence of students in the college is more than 75% and their pass out result is improving continuously. The college provides public service scheme cent percent and the same is the case with the RTI. The college distributes scholarships and reading materials provided by the administration transparently. Remedial classes are regularly held for academic improvement of weaker students. Activities and notices etc. are well publicised and aptly advertised.

File Description	Document
Link for Additional information	<a href="#">View Document</a>

**1.1.2 The institution adheres to the academic calendar including for the conduct of CIE****Response:**

All activities and programmes of the college are held as per the schedule provided by the administration as well as prepared by the IQAC of the college. Admission, examination, cultural activities, games & sports are organized as per the academic calendar. Various committees and cells have been constituted in the college to look in matters and execute activities as prescribed in the academic calendar. There is well planned schedule prepared for imparting timely and regulated education in the campus. All issues and activities of the college are discussed assessed in the monthly Principal's meeting and in the meeting of the IQAC and further planning is prepared. Special attention is paid to the fact that classes are regular and students are cent percent punctual. Teachers also complete their courses on time and conduct Class Test, Group Discussion, Project work, Oral Test, Colloquium to assess students on regular basis. Remedial classes are conducted for weak students. Special classes are conducted for preparing students for competitive examinations. Feedbacks are collected from students and their guardians. The college management and environment is students friendly and motivating. Good communicative relations exist between teachers and students and between the principal and students that helps in creating a problem resolving environment in the campus.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Link for Additional information	<a href="#">View Document</a>

**1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years**

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

**Response:** B. Any 3 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 0

#### 1.2.1.1 Number of Programmes in which CBCS/ Elective course system implemented.

##### File Description

##### Document

Institutional data in prescribed format

[View Document](#)

### 1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 0

#### 1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

##### File Description

##### Document

Institutional data in prescribed format

[View Document](#)

### 1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 0

#### 1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

## 1.3 Curriculum Enrichment

### 1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

**Response:**

Along with curriculum based teaching, multifarious methods and issues are also addressed so that there is a character building and personality development of students and motivate them to become part and parcel of the social life. Our efforts are to create positive, prospective and healthy environment in the college to fulfil the motto of the college i.e. growth through study. The college always focusses on ways and means of teaching, learning and training that make student self-reliant, generous, humane, logical/rational, inclusive and aware member of the society. Since its inception. They are trained and grown in ways that make them sensitive and dedicated towards issues, such as environment, gender etc. The curriculum and programmes have been set in ways so that students develop intelligence along with conscience; they become aware with a sense of responsibility and they are skilled with kindness. Teachers are always instructed and advised to be careful and to include guidance in ethics values, positive sense to tradition, sociability, nationalism, protection of environment etc. in their process of teaching. This will not only help in breaking the monotony of the classroom but also help in upgrading student's understanding and sensibilities. A cell constituted for the purpose of gender equality and eradication of gender discrimination is working towards this end. The college provides a healthy environment in terms of the issue of gender equality and no case of gender discrimination and harassment have ever come up in the college till now. Through activities of NSS, students are sensitized and trained towards matters of plantation, water conservation, abolition of single used plastic, saving of electricity, simplicity and environment friendly life style. A healthy tradition of vehicle free day has been started in the college which is getting positive response from all stakeholders. No teacher, staff member and student use polluting vehicle of any kind on Saturday; they commute only on foot or by pedal cycle or public vehicle. A cell has also been constituted to specially deal with issues of environmental concern. In order to impart value education, vivekanand mulya anushilan Kendra has been constituted. Its motto is to make students, teachers and staff matured in social values so that they lead a quality life and create a harmonious social order. Under the aegis of this centre, a special library is being set up to store books on motivating, spiritual, didactic, biographical books so that students get aware of fundamental values of all religion, peace, unity, motivating lives of great persons etc. The centre proposes to organize workshops, seminars, conferences and symposia on life management and personality development regularly. Students of this college also participate in youth festivals and online courses organized by Ramkrishna Vivekanand Sewa Ashram, Ambikapur which help them in developing self-confidence. The college also celebrates anniversaries of great personalities, Cleanliness Drive, Rajbhasha, Youth and other important Days to motivate its student community.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View Document</a>

### 1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

**Response:** 3.14

**1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	1	1

File Description	Document
Programme / Curriculum/ Syllabus of the courses	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 44.1**1.3.3.1 Number of students undertaking project work/field work / internships****Response:** 157

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni****Response:** B. Any 3 of the above

File Description	Document
URL for stakeholder feedback report	<a href="#">View Document</a>

**1.4.2 Feedback process of the Institution may be classified as follows: Options:**

1. Feedback collected, analysed and action taken and feedback available on website
2. Feedback collected, analysed and action has been taken
3. Feedback collected and analysed
4. Feedback collected
5. Feedback not collected

**Response:** A. Feedback collected, analysed and action taken and feedback available on website

<b>File Description</b>	<b>Document</b>
URL for feedback report	<a href="#">View Document</a>

NAAC

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1 Average Enrolment percentage (Average of last five years)

**Response:** 80.22

##### 2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
149	130	134	170	139

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
180	180	180	180	180

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

#### 2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)

**Response:** 73.53

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
87	74	72	72	70

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)



## 2.2 Catering to Student Diversity

### 2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

#### Response:

Teachers of the college are always active in improving learning skills of their students as a matter of routine. On the basis of previous results and their level of participation during teaching learning process, weak students who need extra care are identified. After identifying such students, they are encouraged and motivated so that they develop self-confidence. All efforts are made to remedy their hesitation, fear, lack of self-confidence, inferiority complex etc. with positive attitude and approach. They are regularly counselled and guided in positive manner. By such efforts, students have been observed developing positive and creative attitudes towards themselves. They are also motivated and encouraged to use alternative modes of learning like You Tube, swyam, gyan gnga, ignou and other digital programmes concerning their areas of study. Students are also advised and encouraged to listen to programmes of spiritual and management gurus so that they are always positively motivated towards their study. They, their weaknesses and improvements are always remain under observation and proper supervision of their teachers. As mentioned earlier, special Remedial Classes are also conducted to improve the learning process of such students. Since the number of students in the college is limited, students get special care from their teachers and they maintain good communication level. This also helps in assessment of students' performance in internal evaluation. The relationship between students and teachers is emotional and personal than being professional and formal. Teachers are always instructed to connect with students informally and so that they understand their problems kindly. Because of such initiatives, the college has developed a good environment for learning and capacity building. No discrimination is made among students based on their knowledge and skills. Students find the college life easy and fruitful and keep themselves engaged activities of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional Information	<a href="#">View Document</a>

### 2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 36:1

## 2.3 Teaching- Learning Process

### 2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### Response:



The college aims at creating an academic environment that helps in all-round development of students, in their capacity building, in being rational, and in enlarging their prospects in life on a priority basis. Such an environment can be created by dedicated efforts by the establishment and cooperation among all. All activities and programs, both academic and non-academic are held as per schedule issued by the administration and the one set by the college administration. Teachers takes every effort to eliminate hesitation, they become more curious and they develop a sense of cooperation in their learning processes. The process of teaching made reciprocal and bidirectional and not unidirectional. During teaching, students are questioned, their understanding on the subject is assessed and group discussion are conducted so that students become more active and cooperative in the art of learning. Thus, the teaching process becomes interesting, student centric and non-monotonous. In order to understand the progress level of students and to assess them, teachers keep on conducting oral tests on regular basis. Students are also advised and inspired to make self-study a part of their daily routine and also make maximum use of online teaching materials available on digital platform to enhance their knowledge and skills. Practical experiments are conducted always in the disciplines of science and Geography. Students are also given home assignments and project works as part of their curriculum. College organize Debates, discussions, colloquium and competition on the regular basis. Through NSS activities and programmes, students develop sense of community life, team work ship, responsibility and leadership. In order to enhance the domain of knowledge of students, seminars and special lectures by experts and scholars are organized as additional parts of the curriculum. Through internal tests and annual examinations, students' achievement and performance are assessed and they are further guided and supervised in their learning process. Student's Union/ Council is also constituted which help in developing their leadership skills and also in their involvement in activities of the college.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### 2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

#### Response:

Teachers use ICT enabled tools for effective teaching – learning processes

In the college special emphasis is given to the use of ICT enabled tools in teaching and learning processes. Teachers and students are always inspired and encouraged to use ICT in the processes of teaching learning being enhanced, effective and multidimensional. In this direction, following measures are undertaken:

1. For online classes whatsUp group has been created class wise and subject wise where online classes are conducted on the digital programme, 'google meet'.
2. The college has two smart classrooms, where teachers use PPT and other digital methods.
3. Teachers and students are inspired to attend and participate in online classes, seminar and training workshops maximally.
4. The college organized a two days' Seminar on the occasion of birth centenary of Phanishwar Nath Renu.
5. Vivekanand Mulya Anushilan Kendra organises fortnightly lectures on II and IV Saturdays on google meet by invited experts and scholars on expansion and consolidation of value education.

6. Teachers and students are inspired to collect reading materials from google, You Tube, National Digital Library, e-PG pathshala, NPTEL etc.
7. The college has uploaded useful reading materials on facebook and YouTube channels.
8. A facebook page named shabdasadhak is operated by the Assistant Professor of Hindi. On this platform, facebook live programmes by scholars from across the country are organized on anniversaries of great literary personalities. Till now 30 lectures have been organized. This has become a very popular and established platform in Hindi.
9. Teachers, staff and students are regularly inspired for digital skill development.
10. Teachers and students are also inspired to use swayam platform in order to download teaching – reading materials.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.	<a href="#">View Document</a>

### 2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )

**Response:** 356:1

#### 2.3.3.1 Number of mentors

Response: 1

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	<a href="#">View Document</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

**Response:** 100

File Description	Document
List of the faculty members authenticated by the Head of HEI	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

**2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)****Response:** 26**2.4.2.1 Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	3	3	2	2

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)****Response:** 3.6**2.4.3.1 Total experience of full-time teachers**

Response: 36

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

**2.5 Evaluation Process and Reforms****2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode****Response:**

The college has following infrastructures for internal evaluation:

1. Various committees and cells have been constituted for operation and organization of the college, which also supervises and assess.
2. Every committee of the college is compulsorily represented by student community. This helps in bring transparency in the functioning of the college. Moreover, students become proactive in organizing and conducting activities and programmes of the college.
3. Members and officials of Students Union/ Students Council also supervise various activities of the

college and provides valuable suggestions.

4. Students remain regularly motivated, they are internally evaluated through oral test, class test, group discussion and project works in addition to their annual examination.
5. For improvement of weaker students, remedial classes are held.
6. Students are always inspired to participate in different extra-curricular activities and programmes.
7. Feedbacks are received from students and their guardians on regular basis for overall assessment of the college.
8. The college has constituted janbhagidari samiti and Alumni Association and they also provide valuable suggestions and help in the developmental process of the college.
9. After assessment of the progress report, the Principal meets with members of different committees and cells, teachers and students in the end of every month for the timely resolution of the problem.

File Description	Document
Link for additional information	<a href="#">View Document</a>

### **2.5.2 Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient**

#### **Response:**

Annual examination, evaluation and publication of the result comes under the jurisdiction of the University. In solution of problems arising out of the annual examination, the University is the authoritative body which follows a set of procedures, which are published on the notice board of the University and also shared in whatsUp groups batch wise so that students become aware of the whole procedures. From the process of registration to the publication of result, if any problem arises with any student, the college helps and guide students in resolving that problem any time anywhere. Even authorities of the University such as the controller of examination and the registrar are also contacted and consulted. Annual examinations are conducted in three shifts. For conducting fair examination, senior the senior centre head appoint a centre head and an assistant centre head for each shift. Every examination room is lighted and ventilated and the requirements of electricity, water and other amenities are up to the mark. If any problem arises with any students regarding the examination, the senior centre head or the centre head is contacted for solution. The examination is conducted in fair and transparent ways so that no students faces any problem regarding the issue. In the processes of UFM, students are provided with opportunity to represent their case. The University gives chance for re-evaluation and supplementary examination to unsuccessful students. Such students are advised properly by the college administration and helped out in following the due procedure towards that end so that another academic year is not wasted and their regular study is not hindered. In order to organize activities of the examination and guiding students properly, an examination committee has been constituted in the college.

File Description	Document
Any additional information	<a href="#">View Document</a>
Link for additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1 Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

#### Response:

The college runs undergraduate (Bachelor) level programs in Arts, Science, and Commerce. All information regarding these subjects, syllabus and prospects of study of subjects are uploaded on the website of the college. In the beginning of the course, newcomers are informed of courses and their benefits so that they can plan their future course of action properly and systematically. In addition to their teaching, teachers also regularly make students aware these issues. Teachers always guide their students that help in understanding the fact that studying these courses are not only for earning a living but also help in development and growth of their personality and positive attitudes in life. Course outcomes are mentioned in the printed syllabus and also available on the college website. As an example The utilities of studying Hindi literature are given below:

1. positive thinking and sensitization towards the living world,
2. personality development through the development of linguistic skills
3. understanding the value of life, development of conscience, and growth of humanity in behavior,
4. scopes in higher education, research, and teaching
5. Jobs as a Hindi officer, translator, proofreader, etc.
6. a compulsory subject in most competitive examination
7. opportunities in TV Channels, Newspapers, Mass Media, Advertising
8. jobs in publications, proofreading, etc.
9. demands of Hindi Teachers in Metro Cities and foreign countries
10. possibilities in content writing, creative writing
11. possibilities in online platforms
12. Addresser in Programmes, speakers, etc.

productivity in communications help in developing social relationships

File Description	Document
Upload COs for all courses (examples from Glossary)	<a href="#">View Document</a>

### 2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

#### Response:

The college follows the following processes for assessment of program outcomes, program-specific outcomes, and course outcomes:

1. We always analyze and assess the result of each examination and for further improvement that the matter is discussed with teachers and stakeholders.
2. Teachers discuss and guide students regarding students' outcomes in the examinations, their interest in any and all subjects, and the scope of subjects from the points of view of job prospects.
3. Students are advised and guided in using different online platforms and advised to read advertisement-specific newspapers and the Employment News.
4. We conduct internal tests, class presentations, group discussions, oral tests in order to develop self-confidence in the psyche of students. Remedial classes are also conducted for students who lack behind the prescribed standard.
5. College also collects and maintains data of pass out students and about their place and mode of employment.
6. In the Janbhagidari committee and Alumni cell also, the academic achievements of the college and their suggestions are demanded and incorporated later on in functioning of the college.

File Description	Document
Paste link for Additional information	<a href="#">View Document</a>

### 2.6.3 Average pass percentage of Students during last five years

**Response:** 88.7

#### 2.6.3.1 Total number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
80	80	84	57	35

#### 2.6.3.2 Total number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
104	90	91	57	41

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1 Online student satisfaction survey regarding teaching learning process

**Response:** 3.2

File Description	Document
Upload database of all currently enrolled students (Data Template)	<a href="#">View Document</a>

NAAC



## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

##### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 3.1.2 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 0

##### 3.1.2.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

##### 3.1.2.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	9	9	9

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)



**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years****Response:** 1**3.1.3.1 Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)**3.2 Research Publications and Awards****3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years****Response:** 0.1**3.2.1.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

**File Description****Document**

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)**3.2.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 0.1**3.2.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	1	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3 Extension Activities

#### 3.3.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

##### Response:

As a part of extracurricular activities, different kinds of social and cultural activities are organized to sensitize students and make them aware of social issues, such as gender sensitization and national responsibilities. A team of 50 NSS volunteers is working towards solving needs of the society. Through NSS, society centred activities are performed in one day and weekly camps are organized for this purpose. Through, social awareness rallies and street plays, not only students but also the general public are made aware of the needs of and responsibilities to society. For the all-round development of students, the following activities and programmes are being organized on regular basis:

1. at the adopted villages and public places, programmes are conducted for generating a sense of awareness towards voting rights, environmental concerns, child rights and social and communal harmony,
2. the use of single-use plastic items like cups, plates etc. is strictly prohibited on the college campus,
3. on every Saturday, Vehicle Free Day is celebrated in the college area,
4. during the current epidemic time, NSS volunteers conducted awareness programmes in their respective homes and neighbourhood and villages,
5. Students of the college are motivated to personally make aware their villagers and neighbours towards water conservation, forest conservation, voting rights, cleanliness, entrepreneurship, health and sanitation, environmental sensitization, gender equality, the value of education and addiction,
6. Medical and Covid Vaccination Camps were organized at the college, and
7. For the Kerala flood relief, students collected donations for the disaster relief fund.

As a part of extracurricular activities, different kinds of social and cultural activities are organized to sensitize students and make them aware of social issues, such as gender sensitization and national responsibilities. A team of 50 NSS volunteers is working towards solving needs of the society. Through NSS, society centred activities are performed in one day and weakly camps are organized for this purpose. Through, social awareness rallies and street plays, not only students but also the general public are made aware of the needs and responsibilities to society. For the all-round development of students, the following activities and programmes are being organized on regular basis:

1. at the adopted villages and public places, programmes are conducted for generating a sense of

awareness towards voting rights, environmental concerns, child rights and social and communal harmony,

- 2.the use of single-use plastic items like cups, plates etc. is strictly prohibited on the college campus,
- 3.on every Saturday, Vehicle Free Day is celebrated in the college area,
- 4.during the current epidemic time, NSS volunteers conducted awareness programmes in their respective homes and neighbourhood and villages,
- 5.Students of the college are motivated to personally make aware their villagers and neighbours towards water conservation, forest conservation, voting rights, cleanliness, entrepreneurship, health and sanitation, environmental sensitization, gender equality, the value of education and addiction,
- 6.Medical and Covid Vaccination Camps were organized at the college, and
- 7.For the Kerala flood relief, students collected donations for the disaster relief fund.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

### 3.3.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 1

#### 3.3.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	1	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
e-copy of the award letters	<a href="#">View Document</a>

### 3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 4

#### 3.3.3.1 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

### 3.3.4 Average percentage of students participating in extension activities at 3.3.3. above during last five years

Response: 9.47

#### 3.3.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	153	0	0	0

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 3.4 Collaboration

### 3.4.1 The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 0

#### 3.4.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-job training, research etc year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format	<a href="#">View Document</a>

**3.4.2 Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the last five years**

**Response: 0**

**3.4.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

<b>File Description</b>	<b>Document</b>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

**4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.**

**Response:**

The college was established on 11th of July 2012 by the Government of Chhatisgarh. Presently, a total of 356 students are enrolled in the college. The area of the college including the building, garden and field is 4.132 hectare. This college is located in a remote rural Revenue Circle/ Development Block. Since the day of its inception, this college is continuously dedicated to the academic needs and aspiration citizens of the region. This has proved a boon to student who cannot go to distant places for higher education because of his/ her poverty, particularly a female student. The college provides sufficient amenities for learning – teaching exercise. The college building has been constructed as per norms and guidelines prescribed by the government for the purpose. It is naturally lighted and ventilated. The building contains 25 rooms and 5 laboratories. The building of the college is double storied with a stage and a big courtyard. Among 25 rooms have been allotted as 9 classrooms, 4 laboratories, one each for Chemistry, Zoology, Botany and Geography, 2 stores Rooms, and one each for the Principal, Office, Teacher’s Common room, Sports room, Meeting Hall, Library, NSS & Vivekanand Mulya Anushilan Kendra, Study Room, 2 Smart Classroom (with ICT facility), Common Room, Staff Room. There is a canteen also in the building. All rooms are spacious and installed with lights and fans. All these rooms are situated and parts of the same building. Therefore, all academic, administrative and cultural activities happen in the same but a big building. There are three entrance gates on the ground floor, two staircases for the first floor and two staircases for the roof. The courtyard of the building is also used by students for games and sports and other activities. The college has a big meeting hall with ICT facilities installed in it. Laboratories have sufficient apparatuses for practical works. All class rooms are installed with big blackboards. The ratio of students and available facilities and infrastructure is sufficient. Because of the building being open, spacious and ventilated, it provides freshness and cheerfulness in the atmosphere. Thus it helps in creating a positive and healthy environment as a centre of higher education.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.**

**Response:**

The college has sufficient facilities and space for Games & Sports and other cultural activities. The college

is situated in a tribal inhabiting region. The youth of this region is very attracted and interested in playing football; tournaments are organized at various places. From the point of view of games and sports, youth of this region has special capacity, they are very active and sturdy. More than 90 percent of students belong to the tribal community. The college provides facilities in both for indoor and outdoor games. Under indoor games facilities are there for Chess, Table Tennis, and Carom Board. In outdoor games, provisions are there in Cricket, Football, Badminton, Volley Ball, Disc Throw, Javelin Throw, Shot Put and Towing etc. The college campus has sufficient space for Volley Ball, Badminton, Kho – Kho, Kabaddi, Disc Throw, Shot Put, Javelin Throw etc. For Cricket, Football and Race, students use local stadium or the playground of the Intermediate school. One room has been provided for storing only games and sports items. On the occasion of the Annual Youth Festival, cultural and sports are organized where various games are organized and students participate very enthusiastically. They are presented with Medals and Citations. Students of the college also participate independently in tournaments organized outside. For all round development of student's personality, many cultural and competitive activities are organized. They are essay, oratory, debates, paintings, Rangoli, classroom designing, food, mehndi Kala, singing, dance, performing art competitions etc. Such activities help in bringing social cohesion and personality development of the student community. In addition to these, special lectures of scholars are organized in order to refresh and reorient students as well as teachers towards their future study. Through the college run Vivekanand Anushilan Mulya Kendra, an online lecture series is being organized which is proving its worth in providing moral education to students. Similarly, many social activities are organized by NSS Team which provide opportunities to students' community in their personality growth. The college has sufficient space for the organization of such activities, most of these are organized in the courtyard of the college building. Every year, the college organizes the annual prize distribution ceremony where local dignitaries are also invited and they participate enthusiastically.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

**Response:** 18.18

##### **4.1.3.1 Number of classrooms and seminar halls with ICT facilities**

Response: 02

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### **4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**



**Response:** 443.19**4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
13.45	14.6	1.92381	7.22	1.2

**File Description**

Institutional data in prescribed format(Data template)

**Document**[View Document](#)**4.2 Library as a Learning Resource****4.2.1 Library is automated using Integrated Library Management System (ILMS)****Response:**

Our college is new college and situated rural area. There is no facility of e-library in our college. We have taken permanent affiliation with sant gahira guru university ambikapur sarguja and trying to register in under 2F, 12B so that e-library can be arranged here there are 3487 books are available in our college library. There are enough useful books available in proportion to the needs of teacher and student of the college. The library are regularly used by teacher's and student's. all teacher and student have been directed to download the national digital library and use it for teaching and learning.

**4.2.2 The institution has subscription for the following e-resources**

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

**Response:** D. Any 1 of the above**File Description**

Institutional data in prescribed format(Data template)

**Document**[View Document](#)**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-**



**journals during the last five years (INR in Lakhs)****Response:** 1.3**4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
1.27096	.57600	2.58164	1.59200	.45600

**File Description****Document**

Institutional data in prescribed format(Data template)

[View Document](#)**4.2.4 Percentage per day usage of library by teachers and students ( foot falls and login data for online access) during the latest completed academic year****Response:** 15.85**4.2.4.1 Number of teachers and students using library per day over last one year**

Response: 58

**File Description****Document**

Details of library usage by teachers and students

[View Document](#)**4.3 IT Infrastructure****4.3.1 Institution frequently updates its IT facilities including Wi-Fi****Response:**

The college it self has 50mbps Wi-Fi Being a rural area ,there is a lot of network interruption here. With he introduction of Wi-Fi ,online work has become a lot more convenient Wi-Fi is used in the college for office work, internet searching ,online class etc. the website of the college is maintained so that the date ....was updated. All required information of the college is available on the website. The Facebook page of the college is also YouTube channel. For Quick communication of information and conduction of online classes, class wise whatsapp and group have been created . similarly a NSS beneficiaries in also formed by the college teachers and employees , alumni union public participation committee the college also has two smart class. Teaching is also done bye the teachers through PPT. Student are motivated by teachers for maximum use of online Platforms in teaching learning.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 4.3.2 Student - Computer ratio (Data for the latest completed academic year)

**Response:** 178

#### 4.3.3 Bandwidth of internet connection in the Institution

**Response:** A. 750 MBPS

File Description	Document
Upload any additional Information	<a href="#">View Document</a>

### 4.4 Maintenance of Campus Infrastructure

#### 4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

**Response:** 443.3

##### 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
13.45153	14.58747	11.92381	7.22105	0.20

File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

#### 4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Response:**

There are established systems and procedures for maintaining and utilizing physical,academic and support facilities i.e. laboratory,library,sports complex, computer labs, and classrooms etc. The college is situated in an environment of rural and tribal block.Students are very peaceful in nature and cultured in behavior.They do not behave in any way that may cause any damage to any property of the college.They

remain very systematic and cautious while using such facilities. Therefore, there is little chance of any physical damage to any accessories. During the time of education students are provided with a booklet that also contains code of conduct; this has also been uploaded on the website of the college. Students use library, laboratory and sports item with permission and under guidance of the concerned teacher/ in charge. There are special procedures are prescribed for the issue and deposit of books and sports items. There is also a provision of monetary fine for occurrence of any damage to any item. This is applicable to not only students but to teachers and staff also. Many committees and cells have been constituted for proper functioning of the college; they are also responsible for proper use and care of the properties that come under their ambit. If any problem arises, they are empowered to mend them properly and quickly. Practical experiments are conducted under guidance and supervision of the concerned faculty of the subject, which leaves little chance of any damage or loss of any item. Since the college has a very limited number of teachers, staff and students, there is little pressure on these facilities. That is why there is little chance of any damage, degradation and loss of any item, material etc. Due to Government building P.W.D is play main role in maintenance and repairing. The college campus is cleaned on regular basis. For maintaining daily hygiene of the toilets, a woman employee has been appointed from the fund of janbhagidari samiti. On the last working day of every month, collective cleaning of the campus is done by students of the college. For transparent maintenance and functioning of the college, all relevant information are uploaded on the website of the college. Internal audit and assessment is done for matching items, materials and movable properties of the college. There is a proper provision for keeping and storing of books, laboratory items and sports goods. Teachers, staff and students have been trained to feel that property of the college is not a government or public property, but that is their own personal property so that to use them properly and carefully. There is a prescribed rule regarding that, however they voluntarily follow this principle as moral duty. Documents of the college are also well maintained; these are kept and stored safely and enough almira / file cabinets are there. Students are represented in all committees and cells of the college. Representatives of the students Union/ Council are involved in the management and operation of the college. Because of such measures, students develop emotional attachment with the college and its property and use look after such facilities and resources very rationally.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 51.61

##### 5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
202	177	176	157	121

#### File Description

#### Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Institutional data in prescribed format

[View Document](#)

#### 5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 0.4

##### 5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
0	01	01	01	03

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

#### 5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** D. 1 of the above

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Link to Institutional website	<a href="#">View Document</a>

#### 5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

**Response:** 0.07

##### 5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

#### 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

**Response:** B. 3 of the above

File Description	Document
Details of student grievances including sexual harassment and ragging cases	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

#### 5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 155.34

#### 5.2.2.1 Number of outgoing student progressing to higher education.

Response: 160

#### File Description

#### Document

Institutional data in prescribed format

[View Document](#)

### 5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

Response: 20

#### 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

#### 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg:

**JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

File Description	Document
Upload supporting data for the same	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

**5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.**

**Response:** 0

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format	<a href="#">View Document</a>

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Response:**

As per Rules and Regulations issued by the Department of Higher education, the college has constituted Students' Union, which consists of four office bearers, namely, the President, the Vice President, the Secretary and the Joint Secretary, and 9 class representatives. Overall the Union consists of 13 members, one third of the total seats is reserved for girl students. The Students Union along with various committees help out in operating and managing activities of the college. Officials and members of the Students Union



are represented in all committees and cells working in the college. The Students Union inform the Principal of problems and issues concerning students' interest. The Students Union helps and guides students during processes of admission, examination, filling up of examination form and scholarship form. It also guides and make aware students regarding issues of gender equality, ragging, smoking, discipline, conservation of environment, career etc. The Student Union works as a bonding chain between the administration and Students community. It plays an important role in in maintaining good relation between students and the college administration as well as in dissemination of information and creating a mutual communication channel between the two. They play active roles in organizing and managing of various activities and programmes held in the college. It is the Student Union which organizes welcome parties for newcomers, farewell parties, Teachers' Day and Saraswati Puja. It also plays an active role in the Annual Prized Distribution Ceremony named 'spandan'.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

**Response:** 3

#### 5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	5	1

File Description	Document
Report of the event	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Response:**

The college has constituted an Alumni Cell but is yet to be registered. The college is yet to receive any fund as donations from its alumni. However, they have a positive feelings and attitudes towards the college. Both former and current students usually belong to a very poor economic background and many of



them are yet to get satisfactory jobs. Therefore, they are not able to contribute to their alma mater. However, they have an emotional attachment to the college and they wish to contribute towards the developmental process of the college. Alumni of the college positively contribute positively by giving suggestions sharing their experience that help in running and improving work culture of the college. They also help and guide current students and inspire them by sharing their experience. They actively participate in the Annual Prize Distribution Function very enthusiastically. The college has developed a process through which alumni remain connected to their alma mater and the college keeps a record their progress. Most of the students of the college are local. Student community is a bonding chain between the college and the society. The college is trying to register the Alumni Association so that it becomes systematic and becomes always active towards development of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Paste link for additional information	<a href="#">View Document</a>

#### 5.4.2 Alumni contribution during the last five years (INR in lakhs)

**Response:** E. <1 Lakhs

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### Response:

The governance of the college is reflective of and in tune with the vision and mission of the college.

**Vision:** All round development of students by providing quality and value education so that they become active partners in the development process of the nation and society.

##### Mission:

1. To create a healthy, creative and motivating environment so that to facilitate all round development of the college.
2. To motivate students to live value based life.
3. To develop life conscience along with educational skills.
4. To generate feelings and sense of nationalism, social service, awareness of environment, scientific aptitude, entrepreneurship and leadership.
5. Regular effort towards fulfilment of local needs and requirements.

Arun Pratap Singhdeo College was established in the year 2012. The college is progressing continuously since its inception. The college has achieved many things, such as increase in enrolment, qualitative improvement in the result, construction of its own building, which are worth commendable. The college administration is run by the Principal with help from various committees and cells constituted for such purposes. Through these committees, entrance, examination, cleanliness, cultural activities, games and sports activities are organized. Because of the collective efforts of all, the college campus is free from ragging, sexual harassment, gender discrimination, smoking, caste and communal tensions. The campus provides a creative and motivating environment for learning and capacity building. Along with fulfilling their academic duties, teachers also actively participate in the development process of the college by being in charges, co-ordinators or members of different committees. The college administration is making continuous efforts for the development of the college keeping in core its vision and mission. Towards this end, following achievements are worth mentioning:

1. The college is running with full capacity of students after its establishment in the year 2012.
2. The college regularly organizes extra-curricular activities, such as games & sports, cultural and social activities etc.
3. Use of plastic cups, plates and carry bags are strictly and completely banned in the campus.
4. Every Saturday is celebrated as the vehicle free day in order to create awareness about environmental concern.
5. The college library is being continuously enriched adding important and valuable books always.
6. NSS Unit has been constituted in the college to make aware and connect students with social service.
7. The college has instituted Vivekanand Anushilan Kendra for ethical development of students.
8. The college has been receiving generous monetary help from the local public. Till now, two lakhs

rupees have been collected in the form of donations from them.

9. Establishment of Tube Well and smart classrooms with aid from MLA's fund, and construction of stage with the help of the janbhagidari samiti.
10. Important walls are decorated with photo graphs of important personalities so that students get inspiration.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

#### Response:

This college is a government institution. All decisions regarding the development of basic infrastructure, appointments, transfers, finance, curriculum design, allotment of seats etc. are done by the Department of Higher Education. But the Principal is responsible to execute, manage and conduct activities of the college as per rules and guidelines issued by the administration. The Principle has constituted various committees and cells to deal with issues and organize activities and programmes for creating a positive, transparent, student friendly and healthy learning environment. There are committees such as admission committee, examination committee, committee against sexual harassment, OBC Cell, SC/ ST Cell, Hygiene Committee, Anti Ragging Committee etc. In these committees, apart from teachers and staff, students are also represented. The officials of the Students Union/ Council and Class Representative are included in all these committees. There are janbhagidari Samiti and Alumni Association whose decisions, help and advices are sought for in the operation, management and planning of the college. IQAC Cell recommends measures for institutional development. In the college, the Principal, teachers, Staff and students maintain a very cordial and co-operative relationship. In the admission process, examination and in distribution of stationary and prizes, honesty and transparency is maintained. There is no discrimination based on seniority, sex, caste, community, region, religion and language etc. Given the limited number of teachers, staff and students, they become familiar to each other soon and that helps in easing functioning of the college. In the end of every month, the Principle meets with every committee where condition, progress, problems and ways of solutions are discussed.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1 The institutional Strategic / Perspective plan is effectively deployed

#### Response:

The college is involved in all academic and extra-academic activities and programs following calendars of the Government as well as its own throughout the year. These programs and activities are conducted by the committees and cells, such as NSS Unit, Student's Union/ Council, Janbhagidari Samiti, etc. These committees are also responsible for the assessment of progress, inspection, etc. All efforts are made to conduct all approved activities and programs with cent percent outcomes/ success. As per the proposal of IQAC, the college campus is celebrating every Saturday as a vehicle-free day in order to generate awareness of environmental health. On this day no teacher, staff member, and student use fuel-consuming vehicles. The violator is punished with a fine 50/ 100 rupees. Initially, some problems arose in the implementation of these schemes. But everyone coped up with the issue after they communicated and was convinced of the importance of this drive. Most of the students belong to the rural background and hence they commute by using personal two-wheelers, public buses, and bicycles or on foot. Following this drive, students were motivated to commute to the college by public bus, bicycle, or on foot in the larger interest of the society and environment. On another day also they prefer to commute by bicycle or on foot.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

### **6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.**

#### **Response:**

As per the need of administration and serving the purposes of education various cells and committees have been constituted. These are RUSA & UGC affiliation committee, Prevention of Women Harassment Committee, Committee for Right to Information, Committee for Games and Sports, Disciplinary Committee, Purchase Committee, Student Attendance Committee, Environment Committee, Anti Ragging Committee, Sanitation Committee, Programme Implementation Committee, Information and Broadcasting Committee, Literary – Cultural Committee, Public Service Guarantee Committee, Class Schedule Committee, Income Tax Committee, ST/ SC cell, IQAC, NAAC, Alumni Cell, Placement and Career Counselling Cell, Women Empowerment Cell, OBC Cell, Magazine/ Library Advisory Committee, Academic Calendar Committee, Legal Literacy Committee, Examination Committee, Entrance Committee, Students Union Committee, NSS Unit, Selection Committee for Guest Lecturers, Voter Awareness (SWIPE) Committee, Waste Management Committee, Guardians Meeting Committee, Vivekanand Ethics Committee.

These committees are useful, helpful and responsible for easy and systematic management of various activities and programmes in multidimensional and transparent ways. Students are well represented in these committees. Office bearers and representatives of the Students Union/ Council play active and meaningful roles in the management and resolutions of the administration of the college. Similarly, Janbhagidari Samiti also provides useful and proper help and guidance in the development prospects of the college. The college always tries to follow and execute guidance and suggestions of ICAC Cell in the qualitative institutional growth. Following guidance from IQAC, special coaching classes for competitive examinations were held, Vivekanand mulya anushilan samiti was constituted and vehicle-free Saturday was introduced. 10, grade 1 babu – 1, 2 1post, 3 -2, peon – 2, lab technician – 3

The college has the following sanctioned posts of staff as Assistant Professor – 10, Grade I Clerk – 1, Grade II Clerk – 1, Grade III Clerk – 2, Lab Technician – 3 and Peon – 2. Appointments and service rules and regulations are followed as prescribed by the state government. Appointments of teaching and non-teaching staff are done by Chhatisgarh Public Service Commission and VYAPM respectively. Guest lecturers are appointed by the college administration. The college administration also appoints a few staff of Janbhagidari head following recommendations of the Janbhagidhari Samiti.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>
Link to Organogram of the Institution webpage	<a href="#">View Document</a>

### 6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

**Response:**

The college has developed an effective welfare measures for teaching and non-teaching staff. The college provides pay scales, dearness allowance, other monetary benefits, promotion etc. as per Rules and Regulations of the Government. Teachers get UGC scales. As per Rules and Regulations following benefits are provided to both teaching and non-teaching staff.

1. family benefit schemes after death or accident of any staff member,
2. provisions of GIS, GPF and NPS,
3. withdrawal of money from the GPF in exigencies,

4. reimbursement of Medical Bills,
5. provision of festival advance scheme, grain advance scheme, washing allowance scheme for IV Grade employee,
6. clothing allowance to the IV Grade employee,
7. maternity and paternity leaves to employees,
8. provision of attending refresher & orientation Courses, seminars and workshops etc. for teaching employees,
9. provisions of casual leave, earned leave, medical leave for all employees,
10. canteen facility in the campus for snacks and refreshments, and
11. purified drinking water and hygienic lavatory for teachers and staff.

### 6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

**Response:** 0

#### 6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

#### File Description

#### Document

Institutional data in prescribed format(Data template)

[View Document](#)

### 6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

**Response:** 0.4

#### 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Upload any additional information	<a href="#">View Document</a>
Reports of Academic Staff College or similar centers	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course ).

**Response:** 8

#### 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
01	0	0	0	03

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View Document</a>
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>

### 6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff

**Response:**

Teachers and staff of the college are sincere and honest in discharge of their duties and responsibilities and proactively help in maintaining a good and harmonious working environment. Assessment of teachers and staff is done on the basis of confidential report form issued by the Department of Higher Education. In the end of every academic year, Teachers and Staff members submit their CR ,forms and PBAS form(only for teacher) which are submitted to the Department of Education by the Principle with additional comment and remark confidentially. This form seeks information on teaching – learning, administrative responsibilities in the college, publications, examination duties, training, and participation in seminars etc., which are filled up by teaching and non-teaching staff individually. This forms contains a detailed information on almost all activities and responsibilities accepted and done by each one. On the basis of this form, the annual appraisal of the performance of any and all staff member is done as a matter of routine. The Principle of the college organizes meeting with teachers and staff on regular basis, in which performance and



responsibilities of each member is discussed and they are encouraged and commended. In addition to this feedbacks from students, their guardians and stakeholders are invited so that to get a kick out of overall performance, behaviour, work culture and dedication of any and all faculty member is known. By use of such methods, the college has been successful in creating a healthy, positive and student friendly environment. They are always ready in performing additional duty sincerely whenever and wherever it is assigned. Their institutional honesty and dedication is visible in their working styles. There exists a harmonious and co-operative relationship between each and every members of teaching and non-teaching staff.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1 Institution conducts internal and external financial audits regularly

#### Response:

The college was established by the government of Chhattisgarh in July 2012. Accountant general Audit office sample audit of the period July 2012 to October 2019. The audit was done by the local audit team of Chhattisgarh Raipur From 25-11-2019. This was the first audit of the college.

File Description	Document
Upload any additional information	<a href="#">View Document</a>

### 6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 3.5

#### 6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
1	.50	.50	1	.50



File Description	Document
Institutional data in prescribed format(Data template)	<a href="#">View Document</a>
Any additional information	<a href="#">View Document</a>
Annual statements of accounts	<a href="#">View Document</a>

### 6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

#### Response:

The college is primarily dependent for its funding on the state government which provides grant under different heads of the budgetary provisions. The maximum share of the budgetary provisions are spent on the salary of teachers and staff, furniture and in upgrading the basic infrastructure. The head of the institution submits proposal for demand of fund every year and the grant is approved accordingly and issued in the form of budget under different heads. The head of the institution spends fund for the development of the institution as per rules and provisions prescribed. Apart from the government grant, janbhagidari fees is also collected from the students, which is deposited in the account of the janbhagidari samiti. That fund is utilized and spent by the Head of the institution for development of the college as per approval from the janbhagidari samiti. A computer operator and a sweeper have been appointed from the fund of the janbhagidari samiti. From that fund, a stage has been erected in the courtyard of the college building. For the development of basic and other infrastructures funds are also mobilized from other sources. A tube well has been and a smart class has been prepared from the MLA's fund. Till now, around two lakhs rupees have been collected as donations from respectable citizens. The college administration is always making all efforts to involve public participation in mobilizing resources for the development of the college. A wired bar fencing of the college garden has been done with the help from the public. In order to seek co-operation from the public at large for infrastructure development of the college, a regular communication channel has been established so that the college does not remain wholly dependent on the government grants only. The fund generated as donation from the public is spent on the development and growth of the library, for preparing posters/ photos/ banners etc. and other utilities with prior approval from the janbhagidari samiti. The college will try to be registered under 2F and 12B section of the UGC act 1956.

## 6.5 Internal Quality Assurance System

### 6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

#### Response:

**Firstly**, The college conduct IQAC meeting regularly and implements all the minutes of IQAC meetings in the time.

**Secondly**, following the proposal from IQAC, Vivekanand Mulya Anushilan Kendra started functioning

with a motto of value education and ethical development of students. This center is developing its own library and also organizes seminars, workshops, and lectures on issues of value education, life management, personality development, etc.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities ( For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives )**

**Response:**

The institution reviews its teaching – learning process, structures and methodology of operation and learning outcomes at periodic interval through IQAC set as per norms. The IQAC cell of the college is playing an important role in the academic growth of the college. For creating a healthy and motivating environment for providing quality education and better learning – teaching methodology, IQAC has taken many initiatives described as follow:

1. Inspiration motivation to maximum uses of ICT and online platform in teaching – learning process,
2. Institution of the Vivekanand Anushilan Kendra through which online lectures by experts and scholars are invited,
3. Procurement of quality books for college library.
4. Introduction of Remedial Classes for development of weaker students,
5. Initiating Smart Classrooms,
6. Guardians’ meet in order to improve attendance, progress, eradication of problems faced by students and to fulfil expectations of their guardians.

File Description	Document
Paste link for additional information	<a href="#">View Document</a>

**6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Paste web link of Annual reports of Institution	<a href="#">View Document</a>

NAAC

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

##### Response:

The college is dedicated to causes of gender equality and concerns and the safety of women and girls. The number of females in staff and students community proportionally better represented than their male counterparts. Students are regularly made aware towards women's rights, against gender discrimination, and of legal provisions against harassment of the fair sex. Students are also motivated to be respectful and to have helping and positive attitudes towards women so that they become proactive partners in the development process of the society. There are separate lavatories for female staff and female students as also a separate common room for girl students. In the admission process, females are admitted as per the provision of reservation as notified by the state government. At least one girl student is necessarily represented in each committee and cell. This rule is followed keeping in mind the protection of women's rights. Following this rule, they are also legally represented in the Students' Union/ Council. The college has a committee for redressal their grievances. This college has witnessed no even a single case of gender grievances till now. In our college, no discrimination has been done on the basis of gender/ sex and the environment of the college is very cordial peaceful.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">View Document</a>
Annual gender sensitization action plan	<a href="#">View Document</a>

#### 7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

**Response:** D. 1 of the above

File Description	Document
Geotagged Photographs	<a href="#">View Document</a>

### 7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

#### Response:

The college campus is clean and systematic. The NSS unit of the campus also organizes cleanliness drive in the campus from time to time. Students are always made aware of the value of cleanliness and waste management. They are always taught of value of simple living and systematic living by using wastes from their college and neighbourhood. The use of disposable cups and plates are strictly prohibited in the college campus. It is always taken care that anything should be utilized completely before turning into waste. Such as, a tradition has developed in the campus where papers written on one side should not be thrown out in the garbage before the other side is used in rough works. Broken items are best tried to be mended if possible. Because of such measures, less waste is generated in the campus. The building of the college is of two stories. In all the four corners and in every class room, two dustbins of green and red colour each has been placed for disposable of bio degradable and others. A pit has been dug in the campus where biodegradable waste is dumped. Similarly, there is an India marked hand pump for discharging its water a channel has been erected. The college has least or no e-waste. The other kinds of waste is disposed of rag dealers. Thus, the college does not produce enough waste so as to become problematic. Students of the college sra very disciplined and given their rural background, they live a very simple life. They are not involved in activities because of which wastes are produced. They use dustbin for disposal of rappers and peels of fruits. All members of the college community have developed a healthy habit of using dustbin as a matter of routine. Given the fact that the college is new there is no waste from infrastructure and other establishments’.

File Description	Document
Geotagged photographs of the facilities	<a href="#">View Document</a>

### 7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

#### 7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

**Response:** Any 4 or All of the above

File Description	Document
Geotagged photos / videos of the facilities	<a href="#">View Document</a>
Any other relevant documents	<a href="#">View Document</a>

#### 7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions / awards
5. Beyond the campus environmental promotion activities

**Response:** D.1 of the above

File Description	Document
Any other relevant information	<a href="#">View Document</a>

#### 7.1.7 The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Divyangjan friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

**Response:** D.1 of the above

**7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).**

**Response:**

This College is located in a tribal dominated block, where most of the student belong to the tribal community, but students from SC, OBC and General Communities also get admission here. Religious affiliations of students are Hindus, Muslims and Christians. In order to inculcate feelings of cohesion and inclusiveness among its students, and to add values in the education system, the Vivekanand Mulya Anushilan Kendra has been instituted in the campus. The purpose of this initiative is to generate sense of acceptance and harmony towards diversities of religion, languages, cultures and socio-economic backgrounds. Through this centre, online lectures by experts and scholars are organized on the topic of Value added education. In order to develop thinking of students positive, inclusive, democratic and liberal, pictures of great persons, inspiring quotes, the Preface of the Constitution, Jantar of Gandhi, the poem 'Bharat Thirth' of Rabindra Nath Thakur, Swadesh Mantra of Swami Vivekanand and the list of the Fundamental Duties have been placed and displayed on different places on walls of the college building. Birth anniversaries of Vivekanand, Gandhi, Patel and Radhakrishnan etc are celebrated for the purpose to inspire students and to broaden their outlook. The NSS team of the College also helps in students in developing sense of inclusiveness, tolerance, collectiveness etc. Teachers also always guide their students in developing democratic values, communal harmony, social cohesion, human values, multitudes of national character, gender equality, and fundamental duties in their character and to read inspiring books related to these. A Facebook page named 'sabdasadhak' is operated by the Assistant Professor of Hindi on which online lectures are organized by invited scholars on occasions of anniversaries of great literary figures of Hindi. This is proving very fruitful to the student community. Students are always guided by their teachers of diversity, multiplicity and unity among diversity of the country. Students of the college also attend youth festivals and online lecture organized by the Ramkrishna Vivekanand Kendra of

**7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).**

**Response:**

The college operates and manages the college affairs respecting the constitutional provisions. In order to sensitize students and employees of the college to the constitutional obligations, values, rights, duties and responsibilities, following activities are conducted:

1. Celebration of anniversaries of Swami Vivekanand, Mahatma Gandhi, Dr. Ambedkar, Sardar Patel and Dr. Radhakrishnan as well as that of the Constitution Day,
2. Awareness programmes conducted by the NSS Team,
3. Posters concerning Fundamental Duties, Constitutional Rights, Preface of the Constitution, RTI, Public Service Guarantee, Code of conducts for students and employees have been pasted at designated locations,
4. In meetings held with teachers and students, they are always inspired to keep in mind their democratic behaviour,
5. The Student Union/ Council has been instructed to aware students community about issues of



constitutional values, rights, duties, social harmony and gender equality and also help in creating democratic environment in the campus,

6. At different places in the college building, pictures and quotes great persons have been installed so that students and staff get regularly inspired towards that end, and
7. All are always inspired to be involved in self-study and books of great ideas and on great persons have been procured in the library so that readers get value added education.

**7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.**

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

**Response:** C. 2 of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	<a href="#">View Document</a>

**7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).**

**Response:**

The college is dedicated to an overall personality development of its students along with imparting quality education. The college has taken many initiatives for fulfilment of its goal so that students get known of lives and ideals of great personalities, they get aware of the great tradition and personalities of the country and develop such ideals and models in their own lives. Teachers have been instructed and advised to tell, students about the life and deeds of great personalities and also to advise and inspire them to read about them regularly, particularly on the occasion of their anniversaries so that they imitate, follow seek guidance for their own personality development. Anniversaries of great personalities and celebration of national festivals are done as matters of routine. Because of such efforts by the teaching staff, students get inspired and try to imbibe such character in their own lives. Students develop sense of curiosity, self-discipline and inspiration to self-study. In order to keep students self-inspired regularly, photographs, inspiring words, shlokas etc. have been placed and decorated on walls of the college building. The college celebrates independence day, republic day, birth anniversaries of Swami Vivekanand, Mahatma Gandhi, Sardar Patel and Dr. Radhakrishnan etc every year. A Facebook page named sabdasadhak is operated by the Assistant Professor of Hindi, Dr. Punit Kumar Rai, where online lectures are invited by great scholars on birth anniversaries of great literary and national personalities. In addition to students, many persons from across the country are connected with this platform. In the year 2020-21, the birth centenary of Shri Fanishwar



Nath Renu was celebrated across the country. On this occasion a two days online national seminar was organized during March 2-3. This year, we plan to celebrate the 250th birth anniversary of Raja Ram Mohan Roy, the Pioneer of the Indian Renaissance and the 150th birth anniversary of Maharshi Auribido Ghosh. Seminars are proposed to be organized on these occasions. In the Sarguja region, a great saint Shri Gahira Guru was born who has done excellent works in making tribal society self-reliant and culturally refined. Similarly, there was a great saint named Ghasi Das whose birth anniversary, 18th December has been declared as a gazetted holiday by the administration. Students are guided and inspired by their teachers about his humane ideas of this great personality of this land.

File Description	Document
Geotagged photographs of some of the events	<a href="#">View Document</a>
Annual report of the celebrations and commemorative events for the last five years	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

#### Response:

Environmental Sensibilities and Value education are the two best achievements of the college. Shankargarh is a well forested place, but the jungle is being illegally cut on a very fast scale for commercial use, grazing and firewood. This is causing adverse effect on the environment and the climate. That is why, the college has adopted sensitization drive towards environmental concern its prime motto since its inception. College's drives under environmental sensitization, such as plantation, water harvesting, prohibition of plastic bag etc. are meant not only as routine exercise but they also help in developing a life style, creating an outlook and behaviour of students that help in establishing an mutual beneficiary relationship between the nature and the man for the life time. Teachers of the college inspire and motivate students in developing environment friendly sensibilities and behaviour in their personality. Environmental Study is included as one of the compulsory subjects of study. The purpose of the college is not just to prepare students for getting jobs and employment but they also develop sensibility towards and understanding of the nature and environment. Conservation and protection of the environment should be part of their priorities. As because of the blindfolded pace of development, fresh air, clean water, healthy soil and non-human lives are in perennial danger of extinction, we have to collectively work in the mission mode. For fulfilment of such mottos, the environment committee has been constituted in the college. As an exercise towards this end, every Saturday is being celebrated as the vehicle free day. As a matter of principle, every teacher, student and staff member is supposed not to use fuel consuming vehicle for commuting in the college. Violators are prosecuted with monetary fines. Whereas, a student is fined Rs. 50/=, a teacher or a staff member is fined Rs. 100/= per violation. This exercise has yielded the cent percent result. One should use polluting vehicles only when necessary else moves on foot. This is also beneficiary not only for the cause of the environment but also for good health. Because of developing such understanding, the college community has stopped using pollution generating vehicle on other days also.

Value education is the second best practice of our college. Towards this end, Vivekanand Anushilan Kendra has been constituted in the college. The purpose of this centre is impart training and education in life management, character building, sense of responsibility, personality growth and ethics so that our students become good human beings and responsible citizens. Through this centre, on II and the IV Saturdays, special lectures are delivered by invited experts and scholars. This centre is also developing an independent library that houses books of importance. NSS Unit of the college is becoming useful in developing sense of service, self-dependence, leadership, responsibility and values of student community.

File Description	Document
Best practices in the Institutional web site	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

##### Response:

Keeping in mind its vision and mission, the college is dedicated to make this institution an ideal and excellent centre of learning with the primary goal of an all-round development of its students. Despite being situated in a backward and distant location of tribal dominated region, it has been successful in evolving as a popular, excellent and inspiring centre of learning for its students because of continuous efforts towards its motto 'evolution through study'. Established in 2012 by the Chhatisgarh Government, despite having limited resources this college have been evolving progressively in the right direction because of dedicated efforts of all stakeholders. Apart from creating an environment quality learning, the college has earned additional characteristics towards fulfilling its roles. The college campus is free from smoking, ragging, gender discrimination/ sexual harassment, communal and casteist tensions and systemic anarchy. Maintaining local traditions and respecting heritages, this college is playing the role of a path breaker and trend setter in the local world of academics. Along with providing qualitative classroom teaching, the college is very active in organizing extra-curricular activities in which students participate very enthusiastically. The percentage of attendance of students in the college always remains more than three fourth of the enrolled number of students . The college has maintained a good rapport with the local populace. They have good opinion of programmes and activities conducted by the college administration. As a result of which, they are very generous in their helps and donations for the cause of the infrastructural development of the college. For achievement of its wider goals and functioning and management of the college, many committees and cells have been constituted which have helped in developing many healthy traditions in the college. The college maintains a rich library and students are always inspired by teachers to use its resources maximally and to pay attention on self-study. Teachers and students use of digital technology in teaching learning process is commendable. The personal effort of its Hindi teacher in operating a Facebook page 'sabdasadhak' has helped the college in achieving a national recognition. Value Education and Environmental Awareness have been adopted as best practices in regular functioning of the college. Under such these exercises, enough saplings both potable natural have been planted, every Saturday is being celebrated as a vehicle free day and the use of disposable plastic cups and plates have been completely prohibited. For value addition in students, Vvivekanand Anushilan Kendra has been instituted in the college under whose ageis, special lectures by distinguished scholars are organized on II

and IV Saturdays of every month are organized on regular basis. This effort is trend setting in the field of imparting value education. The college is planning to organize the foundation day on its decadal anniversary in the year 2020. Despite lack of sufficient resources and short life of the college, its activities and efforts have helped the college in getting special recognition.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>

NAAC

## 5. CONCLUSION

---

### Additional Information :

<http://www.govtcollegeshankargarh.ac.in/index.aspx>

### Concluding Remarks :

Conclusion :-

Arun Pratap Singh dev Government college is a new college established in 2012 by the government of Chhattisgarh .This is located in remote rural area. despite the lack of proper infrastructure, teacher's and other staff member's , this college is on the path of progressive development . Here the undergraduate course of Arts, Science, Commerce stream is conducted, Several committees have been constituted in the college . through wick various activities are organized and the college is efficiently , properly, managed, The college campus is smoking , ragging ,caste communal animosity and women oppression . A public participation committee has also been formed here and the student union is working in the student council . The system and environment of the college are student friendly. Various type of literary, culture and sports activities are organized here to make academic environment of the college interesting and all round development of the student. NSS unit is also operating here. Environmental sensitivity and value education has been adopted as the best practices. of the college. Vehicle free day is celebrated here every Saturday and the plastic Plate, glass , carry bag are banned in the college. Vivekand mulay anushilan kendra is running here, Through which on the second and fourth Saturday of every month , lectures are orgnized on valuable topics, information technology is used meaningfully by the teachers and student's in teaching learning to equip the college to enrich the library of the college with public cooperation a commendable efforts is being made by the college to create more resources by providing quality education to the college students.

TDS amount not to be deducted from GST. No internal audit , public participation committee not to be formed, not maintaining their speared casebook and bank accounts. Separate PD account opening.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><b><i>Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders</i></b></p> <p><b><i>1) Students</i></b></p> <p><b><i>2)Teachers</i></b></p> <p><b><i>3)Employers</i></b></p> <p><b><i>4)Alumni</i></b></p> <p>Answer before DVV Verification : C. Any 2 of the above Answer After DVV Verification: B. Any 3 of the above</p>																				
1.4.2	<p><b>Feedback process of the Institution may be classified as follows:</b></p> <p><b>Options:</b></p> <ol style="list-style-type: none"> <li><b>1. Feedback collected, analysed and action taken and feedback available on website</b></li> <li><b>2. Feedback collected, analysed and action has been taken</b></li> <li><b>3. Feedback collected and analysed</b></li> <li><b>4. Feedback collected</b></li> <li><b>5. Feedback not collected</b></li> </ol> <p>Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website Remark : Value has ben changed as per HEI Clarification Response</p>																				
2.1.1	<p><b>Average Enrolment percentage (Average of last five years)</b></p> <p><b>2.1.1.1. Number of students admitted year-wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>356</td> <td>323</td> <td>339</td> <td>302</td> <td>284</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>149</td> <td>130</td> <td>134</td> <td>170</td> <td>139</td> </tr> </tbody> </table> <p><b>2.1.1.2. Number of sanctioned seats year wise during last five years</b> Answer before DVV Verification:</p>	2020-21	2019-20	2018-19	2017-18	2016-17	356	323	339	302	284	2020-21	2019-20	2018-19	2017-18	2016-17	149	130	134	170	139
2020-21	2019-20	2018-19	2017-18	2016-17																	
356	323	339	302	284																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
149	130	134	170	139																	

2020-21	2019-20	2018-19	2017-18	2016-17
540	540	540	540	540

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
180	180	180	180	180

2.1.2 **Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the last five years ( exclusive of supernumerary seats)**

2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
274	239	233	205	170

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
87	74	72	72	70

Remark : Value has ben changed as per HEI Clarification Response

2.3.3 **Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year )**

2.3.3.1. **Number of mentors**

Answer before DVV Verification : 10

Answer after DVV Verification: 1

Remark : HEI has not provided either the mentor list or any supporting details /documents related to the metric to verify he same .In absence for the same , the value had been entered as zero, however the system is not takin the value , so the value has been changed to 1 now.

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Total number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
103	90	84	57	35

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
80	80	84	57	35

**2.6.3.2. Total number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
104	90	91	57	41

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
104	90	91	57	41

Remark : HEI has not provided the desired details /documents , so DVV has changed values as per own assessment

**3.1.3 Number of Seminars/conferences/workshops conducted by the institution during the last five years**

**3.1.3.1. Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	0	0	0

**3.2.1 Number of papers published per teacher in the Journals notified on UGC website during the last five years**

**3.2.1.1. Number of research papers in the Journals notified on UGC website during the last five years.**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	0	1	1	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

**3.3.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

**3.3.3.1. Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	26	26	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	0	0

Remark : HEI did not provide the required data in proper format , so DVV has entered the value bass on its own assessment of the available information in 3.3.3 and 3.3.4

**4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

**4.1.4.1. Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1345153	1458747	192381	722105	121117

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13.45	14.6	1.92381	7.22	1.2

**4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

**4.2.3.1. Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
127096	57600	258164	159200	45600



Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1.27096	.57600	2.58164	1.59200	.45600

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1345153	1458747	1192381	722105	121117

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
13.45153	14.58747	11.92381	7.22105	0.20

Remark : The attachment provided by HEI does not reflect expenditure incurred on maintenance of infrastructure

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	54	50	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	1	0

Remark : Value has been changed as per HEI Clarification Attachment

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : Value has been changed as per HEI Clarification response and data available on HEI Website

**5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	03	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

**5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	3	0	0	0

Remark : Value has been changed as per HEI attachment

**5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**5.3.3.1. Number of sports and cultural events/competitions in which students of the**

**Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
64	275	280	265	234

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	5	2	5	1

**6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)****6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
198200	64200	67800	261000	56800

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	.50	.50	1	.50

Remark : HEI has not provided the bifurcation of the grants /Source of income in its attachment, which does not allow to verify the metric , the figures have been changed randomly

**6.5.3 Quality assurance initiatives of the institution include:**

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
- 2. Collaborative quality initiatives with other institution(s)**
- 3. Participation in NIRF**
- 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

Answer before DVV Verification : D. 1 of the above

Answer After DVV Verification: D. 1 of the above

Remark : Value changed as per HEI attachment

**7.1.7 The Institution has disabled-friendly, barrier free environment**

- 1. Built environment with ramps/lifts for easy access to classrooms.**
- 2. Divyangjan friendly washrooms**
- 3. Signage including tactile path, lights, display boards and signposts**

	<p>4. <b>Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</b></p> <p>5. <b>Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b></p> <p>Answer before DVV Verification : E. None of the above Answer After DVV Verification: D.1 of the above</p>
7.1.10	<p><b>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</b></p> <p>1. <b>The Code of Conduct is displayed on the website</b></p> <p>2. <b>There is a committee to monitor adherence to the Code of Conduct</b></p> <p>3. <b>Institution organizes professional ethics programmes for students, teachers, administrators and other staff</b></p> <p>4. <b>Annual awareness programmes on Code of Conduct are organized</b></p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above Remark : Value has been changed as per attachment , HEI Website and attachment in other metrics</p>

## 2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p><b>Number of courses offered by the Institution across all programs during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>09</td> <td>09</td> <td>09</td> <td>09</td> <td>09</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>70</td> <td>70</td> <td>70</td> <td>70</td> <td>70</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	09	09	09	09	09	2020-21	2019-20	2018-19	2017-18	2016-17	70	70	70	70	70
2020-21	2019-20	2018-19	2017-18	2016-17																	
09	09	09	09	09																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
70	70	70	70	70																	
2.2	<p><b>Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>306</td> <td>306</td> <td>306</td> <td>306</td> <td>306</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>102</td> <td>102</td> <td>102</td> <td>102</td> <td>102</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	306	306	306	306	306	2020-21	2019-20	2018-19	2017-18	2016-17	102	102	102	102	102
2020-21	2019-20	2018-19	2017-18	2016-17																	
306	306	306	306	306																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
102	102	102	102	102																	

3.2 **Total Expenditure excluding salary year-wise during last five years ( INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1345153	1458747	1192381	722105	121117

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.345153	1.458747	11.92381	7.22105	1.21110

3.4 **Total number of computers in the campus for academic purpose**

Answer before DVV Verification : 04

Answer after DVV Verification : 2